



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act,
2013) Main Campus, P.O.: Purandarpur, Dist.: Bankura,
Pin-722155, West Bengal

Office of the Controller of Examinations

Ref. No.: BKU/CE/PG/48/2022

Date: 06.02.2022

URGENT NOTIFICATION

Subject: Form fill-up for PG Semester - I (both Regular & SNC) Examination of the A.Y.2021-22

As directed, it is hereby notified for information of all PG Semester - I students (both Regular & SNC) of the A.Y. 2021 - 22 of Bankura University that form fill-up will be commenced on and from **07.02.2022**. It will be continued up to **14.02.2022**. Students willing to appear in the aforesaid examination must fill-up the examination forms online.

A Student having SNC(s) in Semester - I is advised to fill-up the form, if the same has not been done yet, within the above-mentioned time interval.

All Principals/TiCs/OiCs of affiliated colleges with PG programmes & HoDs/TiCs of the Departments of Bankura University are requested to approve the Regular & SNC Examination form fill-up.

Fees Payable:

Examination Fee of Rs 250/- for regular students

Examination Fee of Rs 100/-per paper for SNC students

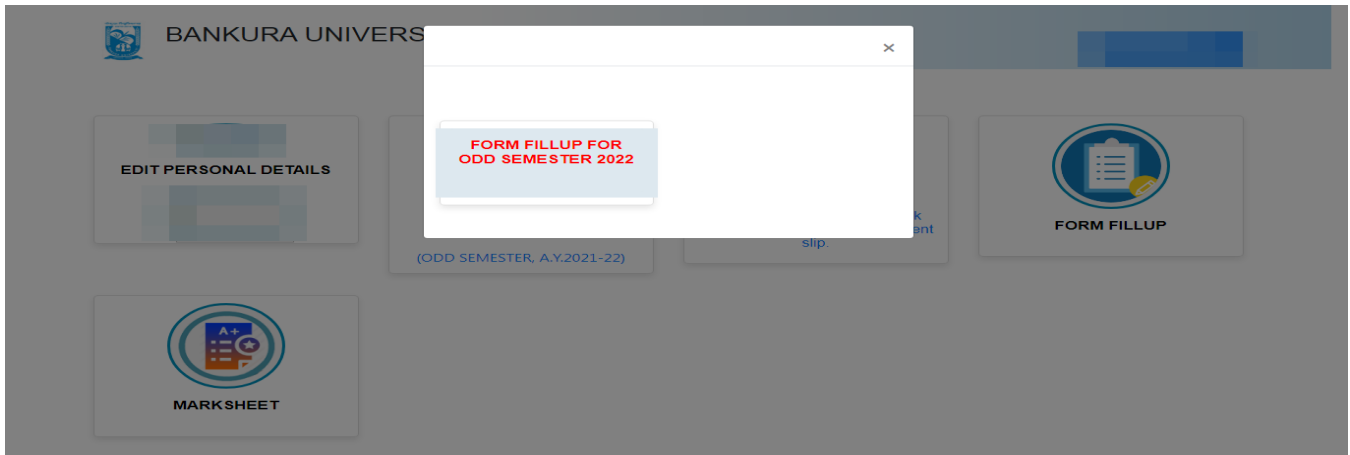
Any type of issue/problem faced while completing the activity may be intimated to payment@bankurauniv.ac.in

Procedure for Examination Form fill-up for PG Semesters I students (both Regular & SNC) in relation to PG Odd Semester Examination of the A.Y. 2021-22

STEP 1: Login to the examination portal and then click the on the **Form Fill up** icon.



STEP 2: Click on FORM FILL UP FOR PGOdd SEMESTER 2022



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STEP 3: Check the courses/papers corresponding to current semester (for regular students) and click on the **check box**. The button **Submit for Form Fill-up (Regular)** will be enabled. Click on the button. In this step, only courses/papers corresponding to current semester (for regular students) will be selected. Additionally, regular students with SNC/students want to appear only for SNC check the courses/papers carefully. Also check the **number of SNC courses/papers**. Click on the check box and finally click on Submit button(s).



Check the courses/papers and number of SNC courses/papers, if any, carefully. If there is any error then don't proceed further to complete the process. Contact with your college immediately for necessary correction, if any
সমস্ত পেপার/কোর্স গুলো সতর্কতার সঙ্গে চেক কর। যদি পেপার/কোর্স অথবা/এবং SNC পেপার/কোর্স সংখ্যায় ভুল থাকে তবে কর্ম কিল আপ বা কবে ভুল ঠিক করার জন্য তাড়াতাড়ি কলেজে যোগাযোগ কর।

Form Fillup

IN : BENGALI

Semester	Course Code	Paper Type	Subject	Amount

I, declare that all the above information are correct to the best of my knowledge.

Submit for Form Fillup (Regular)

Form Fillup

IN : BENGALI

Paper 1 :

Semester	Course Code	Paper Type	Subject	Amount

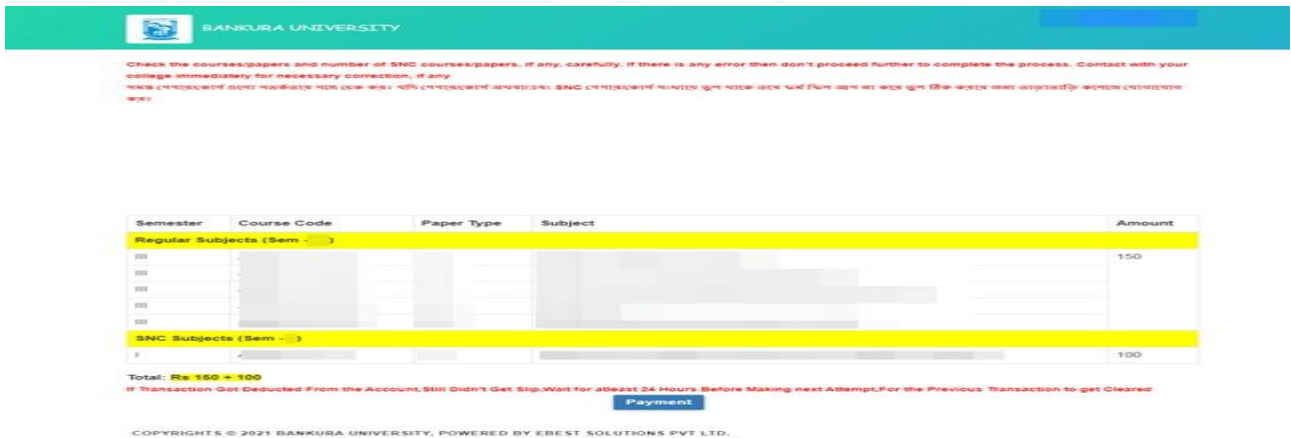
I, declare that all the above information are correct to the best of my knowledge.

Submit for 1st year SNC Form Fillup

Semester	Course Code	Paper Type	Subject	Amount

Total: **Rs 0 + 0**

STEP 4: After submission the following screen containing the submitted courses/papers along with total fees to be paid will appear. Click on **Payment**.

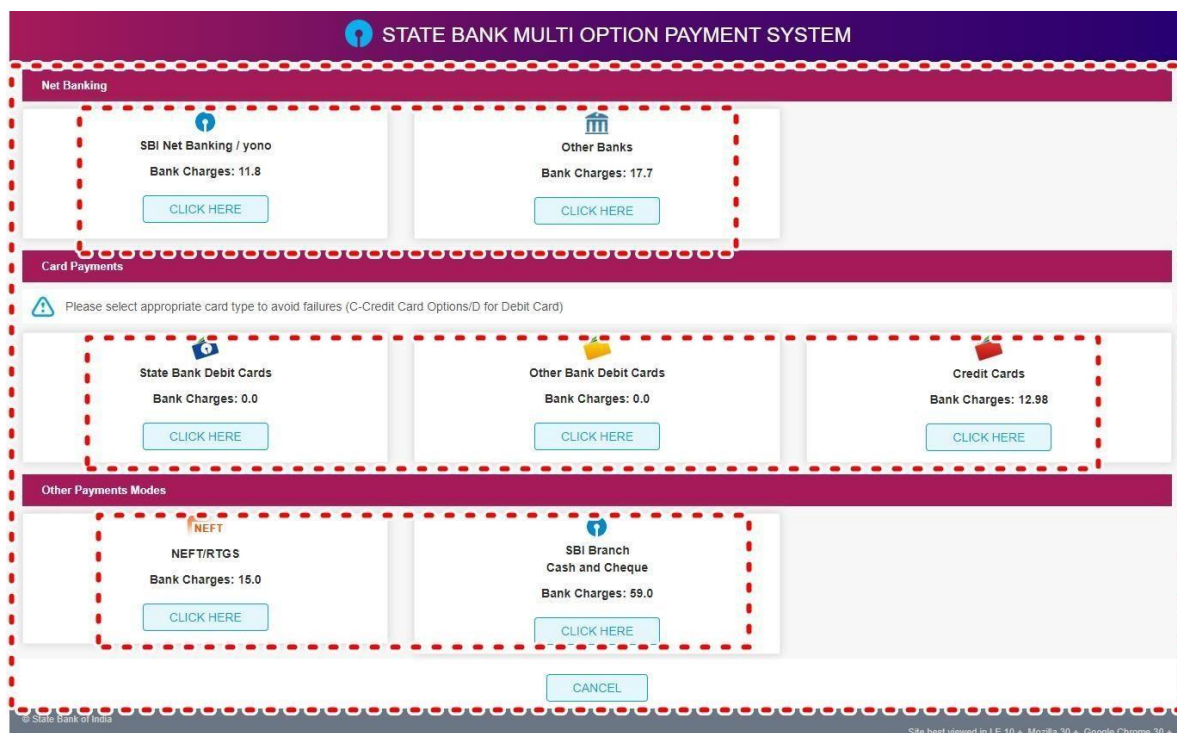


STEP 5: A security notification will appear on the screen. Click on **Click to Continue** to proceed.


- This is a secure payment gateway using 128 bit SSL encryption.
- When you submit the transaction, the server will take 1 to 5 seconds, but it may take longer at certain times.


Click to Continue

STEP 6: Choose the desire payment mode to pay the fees by clicking on appropriate **CLICK HERE** button and proceed further to complete the payment.



STEP 7: After Payment a **Payment Receipt cum Acknowledgement slip** of filled up Form will be generated. Take a printout of the slip.

 **BANKURA UNIVERSITY**

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05-01-2022

Application For Examination Form Fillup

To:
The Controller of Examinations
Bankura University,
P.O. Purandarpur, Dist- Bankura, WB PIN- 722155

Through:
The Principal/Teacher-in-Charge/Officer-in-Charge of _____
Ref: _____

By:
With reference to the subject mentioned above and as per provision in the Regulations of Bankura University, I am applying for Form Fillup in the academic year _____ with the following details:
UID No: _____
Name: _____
College/University: _____
Transaction Id: _____
Payment Date: 05-01-2022
Payment Status: Success

Course Code	Course Title
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I have gone through the Regulations of the University and understand that my eligibility for appearing in the End Semester Examinations would be based on appearing for all Internal Assessment examinations/evaluations of the courses and fulfilling attendance criterion in the semester

Subject to verification by HOD/Principal/TIC/OIC for verification

Thanking you,
Signature of the Candidate

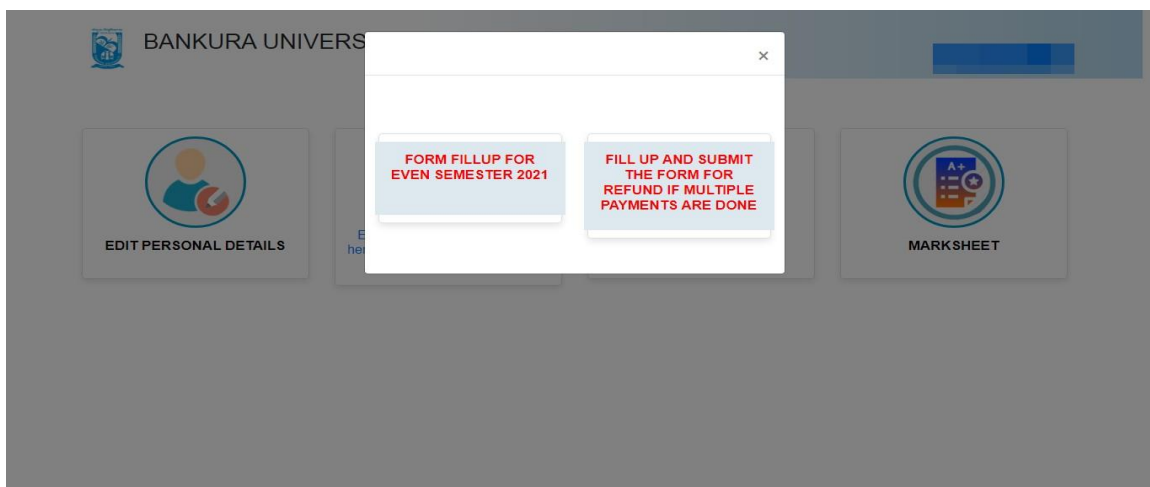
[PRINT](#)

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Procedure for refund request if multiple payments are done

STEP 1: Using **UID & Password** and entering the **Captcha** login to Bankura University Examination portal.

STEP 2: Click on **FILL UP AND SUBMIT THE FORM FOR REFUND IF MULTIPLE PAYMENTS ARE DONE.**





Form related to multiple payments refund information

Payment reference no('s):

provide all the reference nos. separated by comma

Account Number (Where refund will be done):

Retype Account Number:

A/C Holder Name:

Bank Name:

Branch Name:

IFSC Code:

After submission of this form don't worry, please be patient. Your additional money will be refunded soon to your bank account if your claim is found valid after verification.

In case of any query please Email to bkupayment@gmail.com



STEP 3: Fill up the form with appropriate details and click on the **Submit** button to generate multiple payments refund request.

Sd/-

Dr. Shibaji Panda
Controller of Examinations
Bankura University

Copyto:

1. The Registrar, Bankura University
2. The Finance Officer, Bankura University
3. The Dean, Bankura University
4. The Inspector of Colleges, Bankura University
5. All Principals/TiCs/OiCs of affiliated colleges of Bankura University where PG courses are taught
6. All HoDs/TiCs of Bankura University
7. The Secretary to the Hon'ble Vice Chancellor, Bankura University.
8. System Administrator, Bankura University to upload the notice in the University website
9. Guard file